



RENAISSANCE[®]

EXHIBITOR

INTERNET & PHONE ORDER FORM

Date Ordered: _____ Conference Name: _____

Conference Dates: _____ Contact Name: _____

Company Name: _____ Phone #: _____

Address: _____

Set-up Day/Date: _____ Set-up Time: _____

Disconnect Day/Date: _____ Disconnect Time: _____

Booth/Location: _____

# of Lines or Connections	Type of Service	Charges
	DID line (Local & Long Distance Access) (dial 9 or 8 + number) USE FOR COMPUTER ANALOG/DATA OR FAX LINES FAX TELEPHONE CREDIT CARD	\$100.00 per day
	Wireless High Speed Internet Access *** Purchase on-site using your laptop *** <i>DO NOT SUBMIT PAYMENT INFORMATION FOR WIRELESS ACCESS ON THIS FORM</i>	Standard Internet \$11.95 per day per device Premium Internet \$15.95 per day device
	Multiple Internet Connections (High Speed Internet via Hardwired/Ethernet)	\$275 for the first device \$125 each add'l device 2 to 9 \$75 each device 10 or more
Charges are on a per day basis and DO NOT INCLUDE:		
8.25% TAX 24% Service Charge Cost of Phone Calls		

IT Department

Method of Payment: Check (must be attached to form)

Bill to Credit Card

Credit Card Number: _____ Expiration Date: _____

Name on Card: _____ Signature: _____

In order to accommodate request please submit this form three (3) business days in advance of the desired setup time. Please fax this form together with copy of front and back of card to 972 – 385 – 8021. Attn: IT Department